



# AGENDA FOR THE SEPTEMBER INTER-CLUB COUNCIL MEETING

September 27, 2018

## CALL TO ORDER

## ROLL CALL

## ANNOUNCEMENTS

### 1. Club Rules

- 1.1. Club Documents
  - 1.1.1. New Forms
- 1.2. Meetings
  - 1.2.1. Once a Month and 15/75% Rule
  - 1.2.2. Club Advisors MUST be present
- 1.2.3. No Off-Campus Meetings without prior approvals.

### 1.3. Money/Accounts

- 1.3.1. All spending must be approved **BEFORE** any financial transactions are made. Beckman High School will not reimburse non-approved transactions.

### 1.4. Posters and Advertising

- 1.4.1. ONLY 15 Posters can be stamped and posted with blue painters tape
- 1.4.2. Posters MUST be taken down no later than 3 school days after the event

### 2. Club Rush - October 3rd, 2018 @ Lunch

#### 2.1. What to Bring

- 2.1.1. Bring a poster, flyer, and/or any other advertising visuals your club has

#### 2.2. What NOT to Bring

- 2.2.1. NO food/drinks can be given out and NO items may be sold

#### 2.3. Event Logistics

- 2.3.1. Check in at the ICC Table when you get to Club Rush
- 2.3.2. Stay behind your table during Club Rush. No wandering around advertising your club
- 2.3.3. Early dismissal slips for club rush will be given to each of your advisors, so make sure to pick them up. There will be 2 slips per club.
- 2.3.4. Your club is responsible for folding and putting away the table in the center when you are done. If you don't, your club will receive an infraction.

### DUE DATES

Calendars → First Friday of the month

Meeting Minutes → No later than 3 school days after the meeting. Must meet at least once a month.

## COUNCIL BUSINESS

### 1. Disbursements

- 1.1. Disbursement Request for purchase of literature organizer not to exceed \$150

## ADJOURNMENT

Clubs Commissioner

Join Remind: @bhsclubs19

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